



## Officer Personnel Pre-Qualification Eligibility Required Documentation

To be eligible applicants must be dependent children or spouse of active duty member or former members (retired, honorably discharged or deceased) of the U.S. Navy who have served within the United State Nava Air Forces.

The following must be provided and uploaded for the Pre-Qualification process:

1. Completed pre-qualification form ([www.wingsoveramericascholarshipapplication.com](http://www.wingsoveramericascholarshipapplication.com))

2. Proof of dependency (**choose one**):

- Copy of page 2
- Copy of certified Birth Certificate
- Copy of recent 1040 Tax Return
- Copy of the applicant ID card, front only

3. Attached proof of sponsor eligibility:

a. Active Duty/ Active Duty Retired: Eligibility documents can be any of the following—Officer Data Card (this cannot be accessed once retired), DD-214 (Additional documentation may be required. Please **check Box 11 to ensure wording states length of service**), Officer Record Brief of Front page of Detaching FITREP from Aviation commands (totaling 8 years only, **we do not need sponsor's entire career history**).

b. Reservist/Reservist Retired: Eligibility documents can be any of the following—Officer Data Card (this cannot be accessed once retired), DD-214 (Additional documentation may be required. Please **check Box 11 to ensure wording states length of service**), Officer Record Brief of Front page of Detaching FITREP from Aviation commands (totaling 8 years only, **we do not need sponsor's entire career history**). In addition, the sponsor's Annual Retirement Point Record **MUST** be submitted to account for **activated** reserve time.

**NOTE:** Please do not upload files in jpeg version. The Sponsor Eligibility documents **should be** combined into one file to upload.

Useful Links for requesting military service record: <https://www.archives.gov/veterans/military-service-records>

Questions? Please contact the Scholarship Administrator at [scholarship@wingsoveramerica.us](mailto:scholarship@wingsoveramerica.us)