



## Wings Over America Scholarship Foundation

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### Scholarship Policy & Guidelines

#### **CONTACT INFORMATION**

It is the applicant's responsibility to inform WOASF by email of any change in your home address, college address and/or cell phone number. Most correspondence by WOASF will be by email, so please be sure the foundation has the most **current email** address.

#### **SCHOLARSHIP PAYMENTS**

Scholarships are for undergraduate work and only cover tuition at an accredited institution. This can be a four-year college/university, community college or trade school. If an applicant's **tuition is fully covered** by **other scholarships from their institution, ROTC, or POST 9/11 GI Bill/Yellow Ribbon benefits** they are ineligible to receive a scholarship. Students attending service academies are also ineligible.

Two payments are mailed directly to the appropriate office of a recipient's academic institution in July (fall semester) and December (spring semester). The recipient **must be able to use both payments** of the scholarship check. If a recipient is planning on *using Post 9/11 Benefits for one semester, then they must decline the scholarship*. If an applicant decides to use GI Bill benefits for the spring semester after having accepted and used the funds for the fall semester, they must re-pay WOASF for the amount of funds given to the college/university for the first semester. If the applicant requires payment prior to these dates, they must notify the WOASF office in writing including the date on which the check must be received.

WOASF scholarships cannot be used for any summer programs, only for fall and spring semester tuition.

#### **RENEWABLE SCHOLARSHIPS**

These recipients do not need to re-apply. The renewable process starts each spring. WOASF will email new renewable forms to the scholar's email address. Scholars are required to submit ALL renewable forms and supporting documents including an official transcript by the stated deadline. The renewable scholarship is contingent upon their enrollment status as a full-time student (minimum of 12 credits for both fall and spring semester) and meeting the academic requirement of a 2.5 GPA for freshman and 3.0 for sophomore, junior and senior year.

#### **HONOR POLICY**

There is an expectation by WOASF that our scholars maintain honorable conduct. To be eligible for a Wings Over America Scholarship, a scholar may not have been charged with violating the honor code or displaying any other similar dishonorable conduct, at any current or former educational institutions (regardless of the outcome). If the scholar has been so charged or is charged at any time after the submission of the application or acceptance of a scholarship, the scholar will provide WOASF a description

of the violation, including any action taken by the institution, the date of the action, and a full explanation of the reasons for such action.

## **PUBLICITY & COMMUNICATION**

WOASF reserves the right to publish recipient's name, photos, quotes from your essay and acceptance essay to share with donors, use in foundation promotional materials and use in social media posts. Additionally, recipients could be asked to respond for updates and photos for fundraising and other WOASF events as well as to share with donors. We ask all recipients to follow WOASF social media (Facebook, Instagram, Twitter, LinkedIn) if they are using any of those platforms.

## **CHANGE IN STATUS**

### **Enrollment Status**

Dependent child recipients must maintain a full-time enrollment status of a minimum of 12 credit hours for **BOTH** fall and spring semesters or equivalent for a trade school. Dependent spouse recipients must maintain a part-time status of 6 credit hours per semester for both the fall and spring semesters. Renewable scholarships are based on maintaining a cumulative GPA: 2.5 for freshmen and 3.0 for sophomore/junior/senior years. If a student does not maintain the required enrollment status or if they are placed on academic probation or suspension, WOASF will revoke the scholarship.

### **Withdrawal**

If the student withdraws from their institution, they must immediately notify WOASF in writing. Any unused scholarship funds must be refunded to WOASF. It is the student's responsibility to notify their institution to return unused funds to the foundation.

## **CANCELLATION**

The WOASF Board of Directors reserves the right to cancel any scholarship based upon the Board's determination, in its sole discretion, that cancellation is in the best interests of WOASF.

Please contact the WOASF Scholarship Administrator at [scholarship@woasf.org](mailto:scholarship@woasf.org) with any questions.