



## Applicant Pre-Qualification Eligibility Documentation

Sponsors only need to submit enough documentation to meet the eight (8) year active-duty aviation/subordinate commands requirement, not their entire career. A reminder that **time in flight school time does not count** in meeting the 96-month requirement. The following must be provided and uploaded for the Pre-Qualification process by the deadline of February 1<sup>st</sup> at 5:00 PM EST.

Proof of sponsor eligibility documents that are accepted: **U.S. Navy Aviation**

- a. Active Duty/Retired/Honorably Discharged:
  - Active-Duty Aviation Rated Personnel (AE, AO, ABE): Proof of rating and a copy of one re-enlistment
  - DD 214 (additional documentation may be required if **Box 11** does not meet requirements)
  - Electronic Training Jacket
  - Front page of Detaching FITREP(s) from aviation/subordinate commands only
  - History of Assignments
  - Officer Data Card
  - Officer Personnel Summary Records
  - Performance Summary Report
- b. Reservist/Reservist Retired: Eligibility documents listed above **AND** the sponsor's Annual Retirement Point Record to account for **activated** reserve time.

Proof of sponsor eligibility documents that are accepted: **Marine Corps** for the Association of Naval Aviation (**ANA**) Phillip H. Jones Naval Aviation Administered Scholarship

- a. Active Duty/Retired/Honorably Discharged:
  - Master Brief Sheet
  - Commandant's Guidance
  - Chronological Record
  - DD 214 (additional documentation may be required if Box 11 does not meet requirements)
  - Individual Separation Record
  - Front page of Detaching FITREP(s) from aviation/subordinate commands only
- b. Reservist/Reservist Retired: Eligibility documents listed above **AND** the sponsor's Retirement Credit Report to account for **activated** reserve time

*Questions? Please contact the Scholarship Administrator at [scholarship@woasf.org](mailto:scholarship@woasf.org).*